Federal City Performing Arts Association
Board of Directors Meeting Minutes

Wednesday, February 25, 1998
2801 M St., NW, Washington, DC

DIRECTORS: Present: Jeff Peirce, Mark Bombaci, Jack Gerard, James Madigan (late) Robert York (late), Joe Vignali, Jerry Carpenter, Jarrin Davis

ABSENT: Fred Boykin, Darrell Lewis, Bill Eadie, Thom Gibb, Henry Salevsky, Ed Wilber

STAFF: John Perkins, James Holloway

GUESTS:

I. Call to Order
Meeting was called to order at 8:25 by Peirce when quorum was reached.

II. Approval of Minutes
Motion to approve the minutes.
Vignali moved, York seconded, to approve the January, 1998 minutes.
Unanimous in favor. Minutes approved.

III. Financial Report
See the Finance Committee report attached to the minutes for detail.
Discussion occurred outside of session.

Motion to accept the Finance Report, Vignali moves, Davis second. Unanimous in favor.

IV. President's Report
Boykin was not present. Peirce led the meeting discussions until quorum was achieved then proceeded with the regular meeting.

V. Music Report
See Music Report as presented by James Holloway. Music report was given outside of session.

VI. Executive Director's Report
See Executive Director's Report. Report was given outside of general session.
Reference is made to the Merchandising Committee. The committee asks for Board support of the directions of the committee. Vignali indicated that the Operations Committee should endorse the direction of the committee.

Vignali moves that the report be sent to the Ops Committee for action and that the BOD supports the efforts of the Merchandising Committee's efforts of getting the situation under control. Bombaci seconds. Unanimous in favor.

No Operations Committee report is given.

VII. Old Business

1. Non indicated.

VIII. New Business

1. ***Budget Plan for '98-'99***

   Peirce presents the new plan for the creation of the new budget. See FY 1999 Budget Planning Document for details. The new process will illustrate the divergence of the policy board and the operation committee. First plan is create a base budget as we know it. Second process will be a new idea session with the creation of individual budgets for each project. Budget revisions were clarified. Budget projections were clarified. Benefits of doing the budget this way are divesting policy and operations discussions; the two cycle budget planning will make the process less painful and more program-centric. New ideas that make their way through the budget process may still be declined by the BOD if deemed necessary to manage the budget. Input will have to be given by the BOD as the budget project progresses. Feedback loop may be added to check the budget at mid process. Budget assumptions are clarified. Base budget is being planned on a three year average. Grants and fundraising should not be considered in the base budget, these are not reliable. New ideas must be explicitly researched not just brainstorms.

   Motion to issue the proposed guidelines for the budget process as amended and the calendar for the process with roles and responsibilities as indicated was made by Vignali, Davis second. Unanimous in favor.

2. Bachelor Auction in May – Vignali gives a status that Lewis is scheduling the event.
3. Capital Club Spring Fling was announced by Gerard.
4. Ms Acappella event in planning to be held at Zigfields on April 9 at 9:30 PM. (York)

IX. Adjournment

Vignali moved, Bombaci seconded a move to adjourn. Unanimous in favor.

Respectfully submitted,

Jerry Carpenter
Secretary
FCPAA